

OCA FILE OHC / DDE

10 JUL 1989

OCA 89-2145

MEMORANDUM FOR: Director, Office of Current Production
and Analytic Support

FROM: E. Norbert Garrett
Director of Congressional Affairs

SUBJECT: Briefing for Staff Members of House Post
Office and Civil Service Committee

1. [] of your staff provided an outstanding briefing for staff members of the Post Office and Civil Service Committee of the House of Representatives on 30 June 1989. This was the second successful briefing he has given for Congressional staffers on our behalf during the past few weeks.

STAT

2. [] briefings were interesting and informative and won high marks from the staff members. The briefings were especially effective in describing the multi-faceted work of the Operations Center and conveying the importance of the contributions made by its members. His comments generated many questions which he fielded well. He was most cooperative in adjusting to many schedule changes to accommodate the visitors.

STAT

3. It is always a pleasure to deal with [] because of his willingness to help and his understanding of the importance of such briefings. His outstanding presentations help us in our efforts to improve the Agency's relations with Congressional committees.

STAT

[]

STAT

E. Norbert Garrett

Distribution:

Orig - Addressee

1 - D/OCA

1 - OCA Record

1 - [] Chrono

OCA/Senate, [] (7 Jul 89)

STAT

TO : D/OCA		CONTROL # OCA 89-2145	DATE OF REQUEST 7 July 1989
FROM : [redacted] via [redacted] via DD/OCA			SUSPENSE DATE
SUBJECT : Briefing for Staff Members of House Post Office and Civil Service Committee			
NOTES			
STAT			
STAT			
COORDINATED WITH (list names as well as offices)			
NAME		OFFICE	DATE
NAME		OFFICE	DATE
NAME		OFFICE	DATE
NAME		OFFICE	DATE
ACTION REQUIRED BY D/OCA			
For your signature			